

ECC Covid19 Risk Assessment for use of Hall for rehearsals

Area of Risk	Risk identified	Actions to take to mitigate risk	Notes
Cleanliness of hall and equipment, especially after other hires	Other hirers or hall cleaner have not cleaned hall or equipment used to standard required. Our group leaves hall or equipment without cleaning.	Group to check with hall committee when hall is cleaned and to make sure regularly used surfaces are cleaned before, during and after hire e.g. tables, chairs, door and toilet handles. Any cleaning materials brought and used by hirers should be removed by them and safely disposed of at the end of their hire.	Can we bring our own equipment? Minimise use of equipment on site (Do we really need to use the chairs?) What cleaning do we need to do?
Managing Social distancing and especially people attending who may be vulnerable	People do not maintain 2m social distancing	Advise group they must comply with social distancing as far as possible and use one-way system. Limit numbers using toilets at once.	In through main door, exit through main door at end of evening, at all other times use side doors. To use toilet, follow the one way system. One in one out. Allow older people time to use toilets without others present.
Hygiene	Transmission to other members of the group	Catch It, Bin It, Kill It. Encourage group to avoid touching mouth, eyes, and nose. Provide tissues, ask all to dispose into a bin or disposable rubbish bag, then wash or sanitise hands. Where possible keep windows and doors open to enable air circulation	Remember to bring tissues and hand sanitizer. Remember to empty any bins used at end of hire.

ECC Covid19 Risk Assessment for use of Hall for rehearsals

Respiratory hygiene	Transmission to other members of the group	All members and visitors to wear masks at all times, unless under singing direction, whereupon a strict 2m distancing will be in force.	The wearing of mask is a must when not formed up to sing. Masks may be (but not compulsory) worn while singing.
Heating	Transmission to other members through recirculated air	No heating of recirculated air type to be used. Radiators ok to use as convection type heating	Advise members to wrap up warm as windows and doors will be opened
Hand cleanliness	Transmission to other members of group and premises	Advise group to use sanitizer on entering and exiting the hall, to wash hands regularly using soap and paper towels provided in the toilets.	Everyone to bring their own sanitiser, in case there is none provided or has run out
Someone falls ill with COVID-19 symptoms whilst at the hall	Transmission to other members of group and premises	Remove person from hall. Terminate rehearsal and have all attendees leave quickly to minimise transmission. Give list of attendees to the authorities, immediately inform hall management and cleaner.	Adhere to current government guidelines on notification, isolation and testing of all those present.
Someone falls ill with Covid-19 symptoms within 5 days after attending an event at the hall	Increased risk of transmission to other hall users.	Inform hall management and other rehearsal attendees. Provide list of all attendees to the authorities.	Adhere to current government guidelines on notification, isolation and testing of all those who were in attendance.