

Item	Inception	Item	Responsible	Status	Closed	Notes
202207	06/06/2022	New Repertoire	ExCom	New		Next batch of potential songs to be shortlisted
202206	06/06/2022	Summer BBQ	AW	New		AW to organise
202205	06/06/2022	Formal Attire	LA	New		-Continue consultation with members -Send out initial costing sheet with minutes -Refine best ideas for hopefully final decision at AGM on 5/10/2022
202204	06/06/2022	Music Day 9/10/2023	BT AW LA	New		Start issuing invitations
202102	04/10/2021	Music Day Sept 2022	BT AW LA	Ongoing		-Issue invitations to Bakewell Tarts -BT Kitchen Quartet -LA -Purchase items for tuck shop -AW -Plan schedule AW
202104	04/10/2021	Allocating Parts	BC BT	Ongoing		Range checks -All new members to be checked and allocated to a provisional part -BC to continue to update current members as needed
202105	04/10/2021	Community Events	BC BT	Ongoing		We have 7 songs ready to perform at informal events (scores permitted where needed) -BC & BT to coordinate 'busking' events
202106	06/12/2021	Christmas Song	BT	Ongoing		Let It Snow to be started in September 2022
202114	06/12/2021	Convention 2023	AW LA	Ongoing		-All members to indicate probability of attending to AW -Information document to be sent out with ExCom Minutes (AW forward to LA) -AW to organise registration and booking
202115	04/10/2021	Christmas Social 2022	AW BT	Ongoing		-AW to organise formal dinner for IBHC for 10/12/2022 -BT to organise ECC pub dinner and sing-out for last Monday before Xmas break

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202201	14/03/2022	ECC Policy	AW	Ongoing		-New members to indicate consent on Membership Form -Other members to sign consent list to indicate agreement by 05/10/2022
202202	14/03/2022	Bank Account	Treasurer	Ongoing		Treasurer to organise a suitable bank account ASAP
202203	14/03/2022	New Songs	BC	Closed	06/06/2022	Process list for preparing them ready for introduction to the rep - To cover the from initial discovery to first attempts to teach - Intention: standardise the overall process for each song clarifying who does what, when -BC to draft a proposal for discussion, ready to sign off 06/06/2022 It was decided that a less formal process was preferred