

Item	Inception	Item	Responsible	Status	Closed	Notes
202303	04/12/2023	Bank Account	LA AW	Open		Chase up the bank re getting Janet on the account Transfer money for BABS membership
202304	04/12/2023	1-2-1	AW BT	Open		Make a form for strengths and weaknesses Schedule 1-2-1 sessions
202305	04/12/2023	Planning	LA KH	Open		Draft a timetable of events
202306	04/12/2023	Policy	AW	Open		Add Support to Policy & Purpose document Add BABS documents to website
202307	04/12/2023	Communication	AW/LA All ExCom	Open		Add read response to e-mails Start catch-up sessions on last Monday of each month
202308	04/12/2023	Sing-outs	AW/LA  BC	Open		Draft a set of criteria to assess members' readiness for sing outs and convention Advise KH/LA on suitable open mike sessions for inclusion in the plan
202309	04/12/2023	Music Day	LA	Open		Organise a task and finish group to plan future Music Days
202310	04/12/2023	New Rep	LA AW	Open		Compile a list of resources for the short-listed songs Put samples of prospective songs onto website