

Item	Inception	Item	Responsible	Status	Closed	Notes
202303	04/12/2023	Bank Account	LA JW	Ongoing		Chase up the bank re getting Janet on the account
202304	04/12/2023	1-2-1	AW BT	Ongoing		Make a form for strengths and weaknesses Schedule 1-2-1 sessions
202305	04/12/2023	Events Planning	All	Ongoing		Feedback modifications to Lou
202306	04/12/2023	Policy	AW	Ongoing		Add Support to Policy & Purpose document Add BABS documents to website
202307	04/12/2023	Communication	AW/LA	Ongoing		Assesses effectiveness of monthly briefings
202308	04/12/2023	Sing-outs	AW/LA  BC/LA  JW LA/AW	Ongoing		Draft a set of criteria to assess members' readiness for sing outs and convention Advise KH/LA on suitable open mike sessions for inclusion in the plan. Top 10 in writing Incorporate into Events Plan Investigate Social Media Check singers availability for Sproughton Beer Festival and Confirm booking
202309	04/12/2023	Music Day	AW LA BT	Ongoing		Apply for grant from BABS Select song Prepare resources Select Venue Advertise Sell tickets
202310	04/12/2023	New Rep	BT	Ongoing		Ben - take account of feedback

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			LA AW All			Decide when to introduce Ensure resources available Publicise to Chorus Assess new suggestions
202401	04/03/2024	Sproughton Beer Festival	AW LA	New		Andy to respond with charge Lou to check availability Confirm that we're going ahead
202402	04/03/2024	Policy and Purpose Document	AW LA	New		Andy to send draft to Lou
202403	04/03/2024	Guest Book	LA	New		Lou to revise format to ensure it's easy to read. One for each part, one for all parts.